



## PharmD Program

# ZOOM CLOUD MEETING

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Edited By: EEC

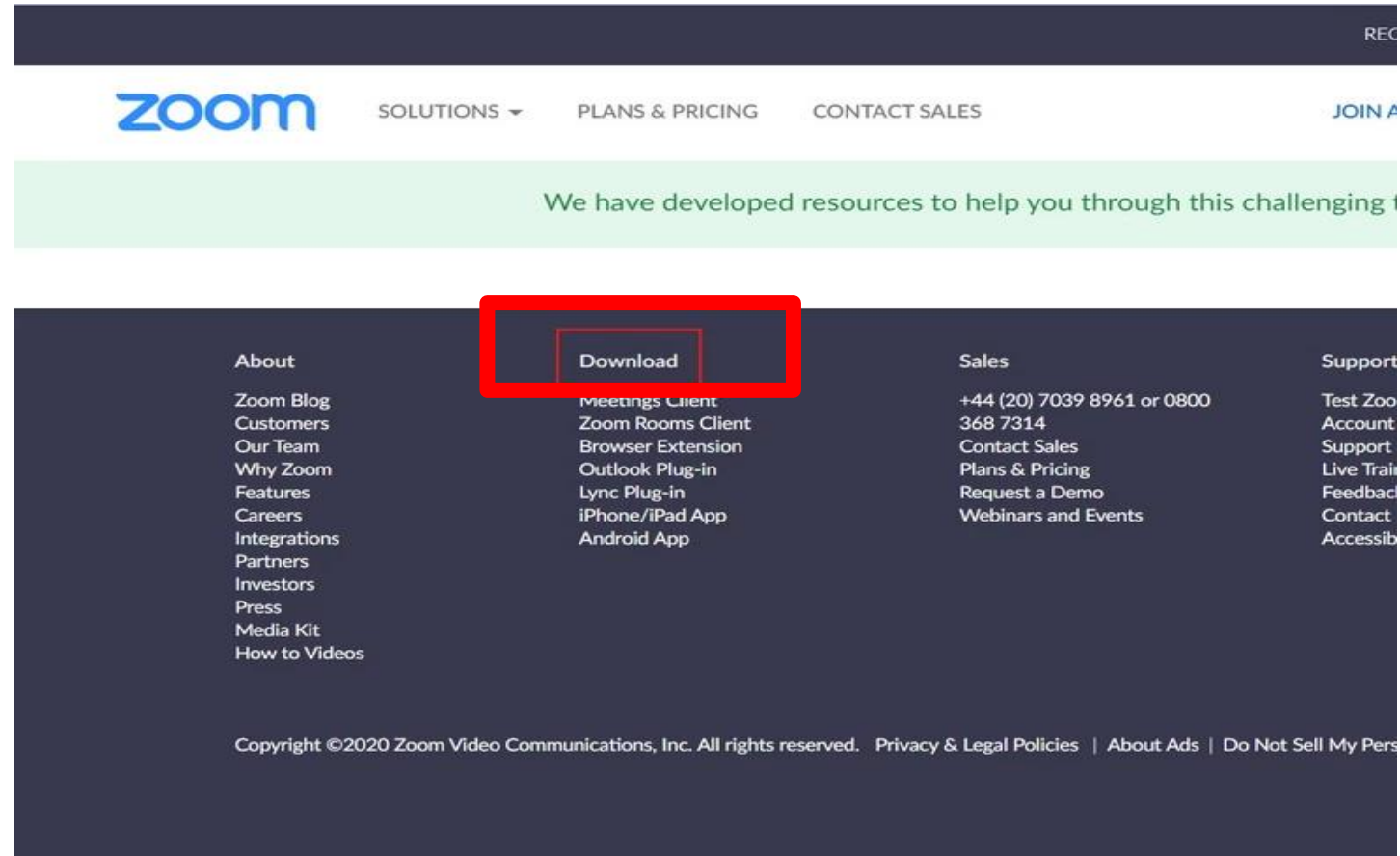
**PharmD**

Faculty of Pharmacy/ Libyan International Medical University

# How To Download Zoom on Your PC !

1- Open your computer's internet browser and navigate to the Zoom website at [Zoom.us](https://Zoom.us) .

2- Scroll down to the bottom of the page and click "Download" in the web page's footer.



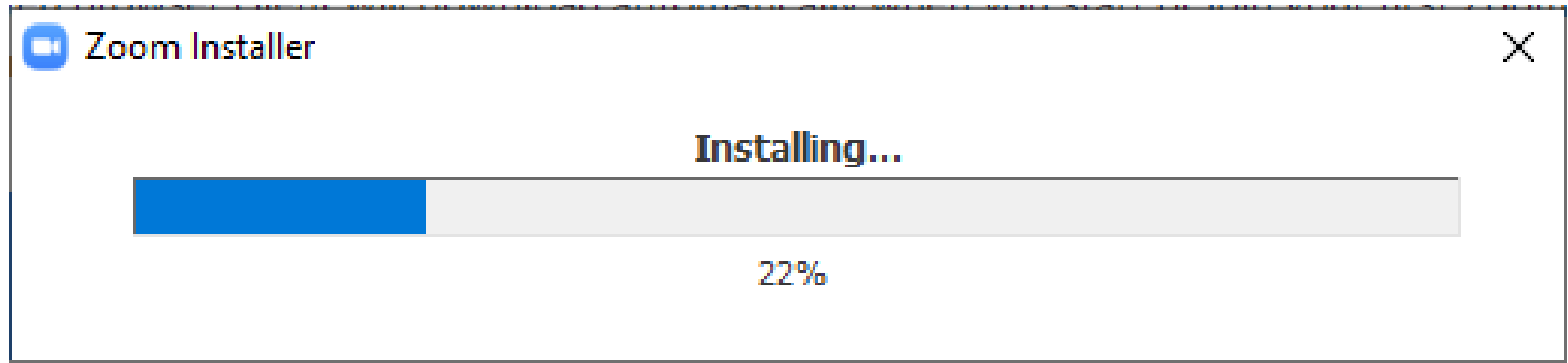
3- On the Download Center page, click "Download" under the "Zoom Client for Meetings" section.

The screenshot shows the Zoom website's Download Center. At the top, there is a dark navigation bar with links for 'REQUEST A DEMO', '1.888.799.9666', 'RESOURCES', and 'SUPPORT'. Below this is a white navigation bar with the Zoom logo, 'SOLUTIONS', 'PLANS & PRICING', 'CONTACT SALES', 'JOIN A MEETING', 'HOST A MEETING', 'SIGN IN', and a prominent orange 'SIGN UP, IT'S FREE' button. A light blue banner contains the text 'Download Center' and a dropdown menu 'Download for IT Admin'. The main content area features the heading 'Zoom Client for Meetings' and a paragraph: 'The web browser client will download automatically when you start or join your first Zoom meeting, and is also available for manual download here.' Below this text is a blue 'Download' button, which is highlighted with a red rectangular border, and the version number 'Version 5.2.2 (45108.0831)'.

4- The Zoom app will then begin downloading. You should then click on the exe file to begin the installation process.

The screenshot shows the Zoom website's download page. The browser address bar displays "zoom.us/download". The page features a dark blue header with navigation links: "REQUEST A DEMO", "1.888.799.9666", "RESOURCES", and "SUPPORT". Below this is a white navigation bar with the Zoom logo, "SOLUTIONS", "PLANS & PRICING", "CONTACT SALES", "JOIN A MEETING", "HOST A MEETING", "SIGN IN", and a prominent orange "SIGN UP, IT'S FREE" button. The main content area is divided into two sections. The first section, "Zoom Client for Meetings", includes a description and a blue "Download" button for Version 5.2.3 (45120.0906). The second section, "Zoom Plugin for Microsoft Outlook", includes a description and a blue "Download" button for Version 5.2.44833.0826. A red arrow points to the "Download" button for the Outlook plugin. At the bottom left, a taskbar shows a file named "ZoomInstaller (1).exe" with an upward-pointing arrow next to it. A "Show all" button is visible in the bottom right corner.

5- After you clicked on the exe file the Installation begin

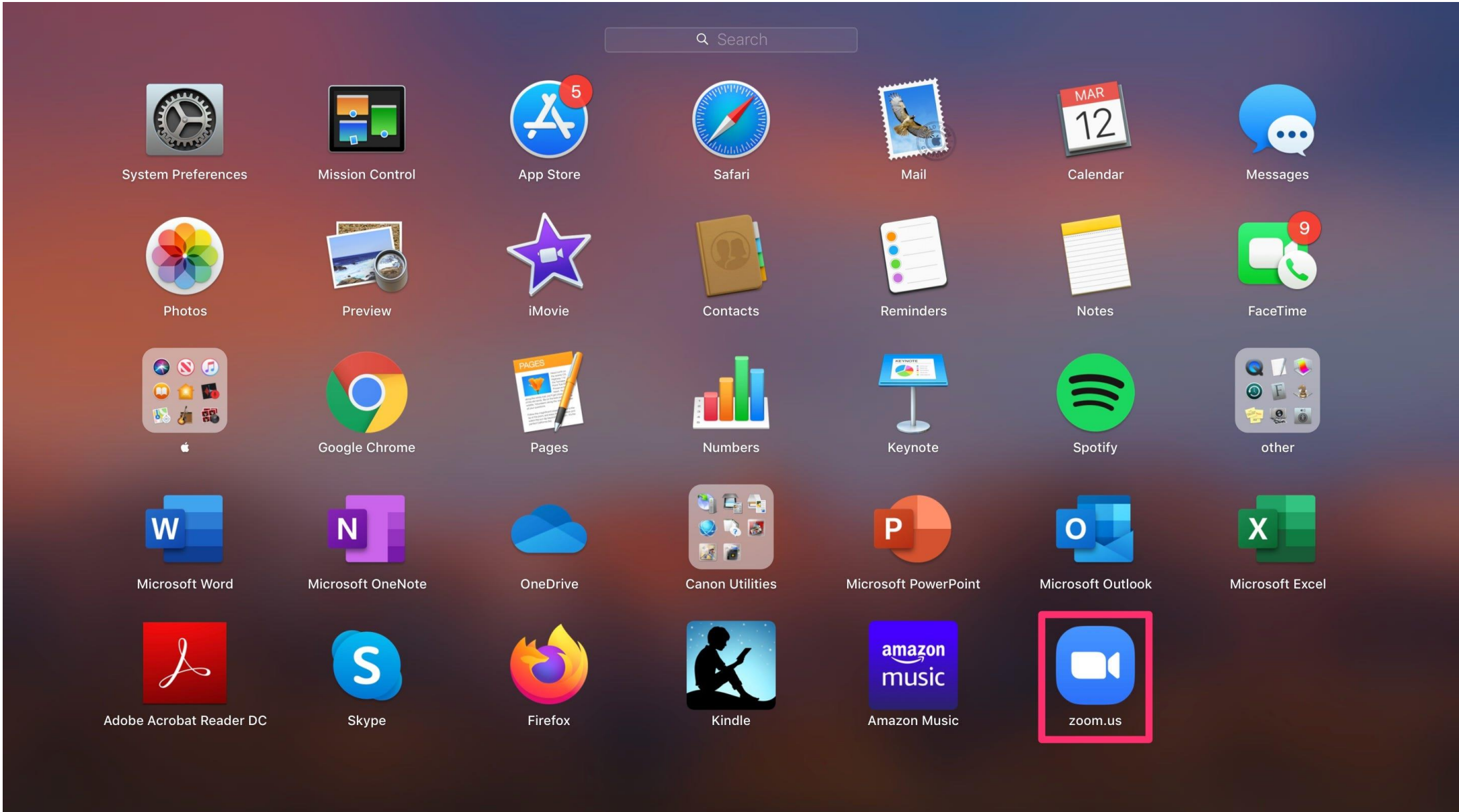


6- Once installed, you will need to log into your Zoom account, which can be set up via the Zoom website [Zoom.us](https://zoom.us) if you don't already have one. Once created, you can use Zoom as normal for all of your video calls and online meeting needs.

# How To open A Zoom Account ?!



# 1. Click to open the Zoom app on your Mac or Pc



2. Click "Sign In".



zoom

Join a Meeting

Sign In

Version: 4.6.7 (18176.0301)

3. Click "Sign Up Free."

Sign In

Sign Up Free

Email

Password

[Forgot?](#)

Keep me signed in

Sign In

or



Sign In with SSO



Sign In with Google



Sign In with Facebook

[< Back](#)



4. This will automatically open the Zoom website on your default browser.

5. Enter your email.

6. Click the blue "Sign Up" button.



## Sign Up Free

Your work email address

Zoom is protected by reCAPTCHA and the [Privacy Policy](#) and [Terms of Service](#) apply.

Sign Up

By signing up, I agree to the [Privacy Policy](#) and [Terms of Service](#).

or



## 7. The next page will include a note on how to access your activation email (and resend it if you did not receive it).



We've sent an email to [redacted]  
Click the confirmation link in that email to begin using Zoom.

if you did not receive the email,

[Resend another email](#)

**8. Open your inbox and locate the activation email.**

**9. Click the blue "Activate Account" button.**

**Zoom**

Please activate your Zoom account

To: [redacted]

Reply-To: no-reply@zoom.us

Inbox - ...ol - @nyu.edu

12:35 AM

Z

**zoom**

Sign In

Hello [redacted]

Welcome to Zoom!

To activate your account please click the button below to verify your email address:

**Activate Account**

Or paste this link into your browser:

[https://zoom.us/activate?code=ljbXUo7is7KJnMBJ3K-wxMjLRLYf\\_9k1oafS7tfZ\\_B4.BQgAAAFwzQYPIAAAnjQAObXA1MjYxQG55dS5IZHUBAGQAABZYV0QyZW1GclJOeVhsbG85W WIUUnhRAAAAAAAAAAAAA&fr=signup](https://zoom.us/activate?code=ljbXUo7is7KJnMBJ3K-wxMjLRLYf_9k1oafS7tfZ_B4.BQgAAAFwzQYPIAAAnjQAObXA1MjYxQG55dS5IZHUBAGQAABZYV0QyZW1GclJOeVhsbG85W WIUUnhRAAAAAAAAAAAAA&fr=signup)

Questions? Please visit our [Support Center](#).

Happy Zooming!

10. This will open the Zoom signup page in your browser. Enter your first and last name, along with your password and click **confirm**

zoom SOLUTIONS ▾ PLANS & PRICING CONTACT SALES JOIN A MEETING HOST A MEETING ▾ SIGN IN SIGN UP, IT'S FREE

1 Account Info ---- 2 Invite Colleagues ---- 3 Test Meeting

## Welcome to Zoom

Hi, [Name], your account has been successfully created. Please list your name and create a password to continue.

By signing up, I agree to the [Privacy Policy](#) and [Terms of Service](#).

**11. The second step will prompt you to add colleagues at this time. Click "Skip this step" to move on to the final step.**

**12. The final step will prompt you to start a test meeting. Instead, click "Go to My Account." You should already be signed in on your browser**

zoom SOLUTIONS ▾ PLANS & PRICING CONTACT SALES SCHEDULE A MEETING JOIN A MEETING HOST A MEETING ▾ SIGN OUT

1 Account Info — 2 Invite Colleagues — 3 Test Meeting

## Start your test meeting.

Excellent! Now it's time to start meeting.

Your personal meeting url:  
<https://zoom.us/j/5739001077>

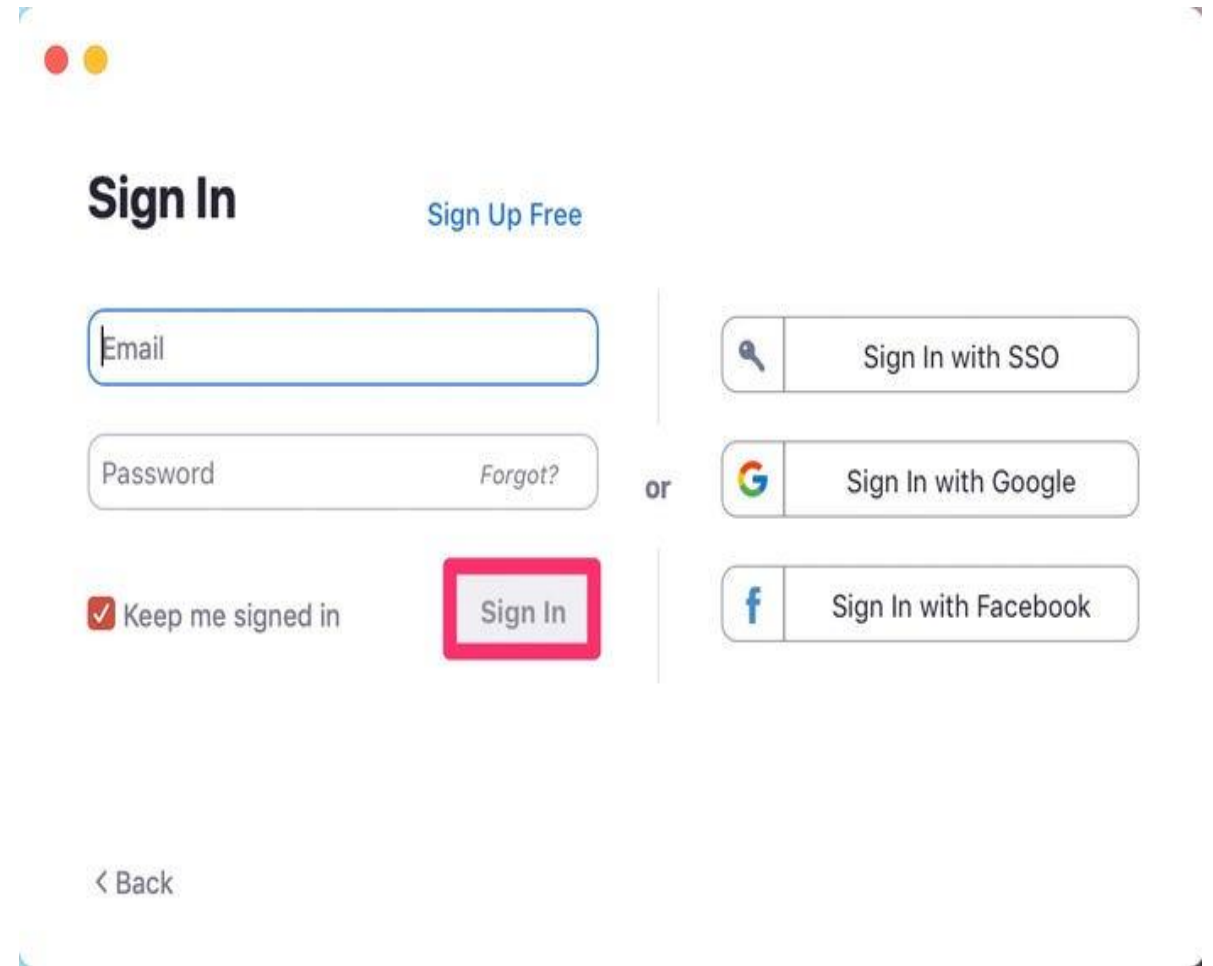
Start Meeting Now Go to My Account

Save time by scheduling your meetings directly from your calendar.

Microsoft Outlook Plugin Add Zoom Chrome Extension Download Help

**\*\* Sign in to complete the process.**

You are now logged in with your brand new account.



The image shows a sign-in form with the following elements:

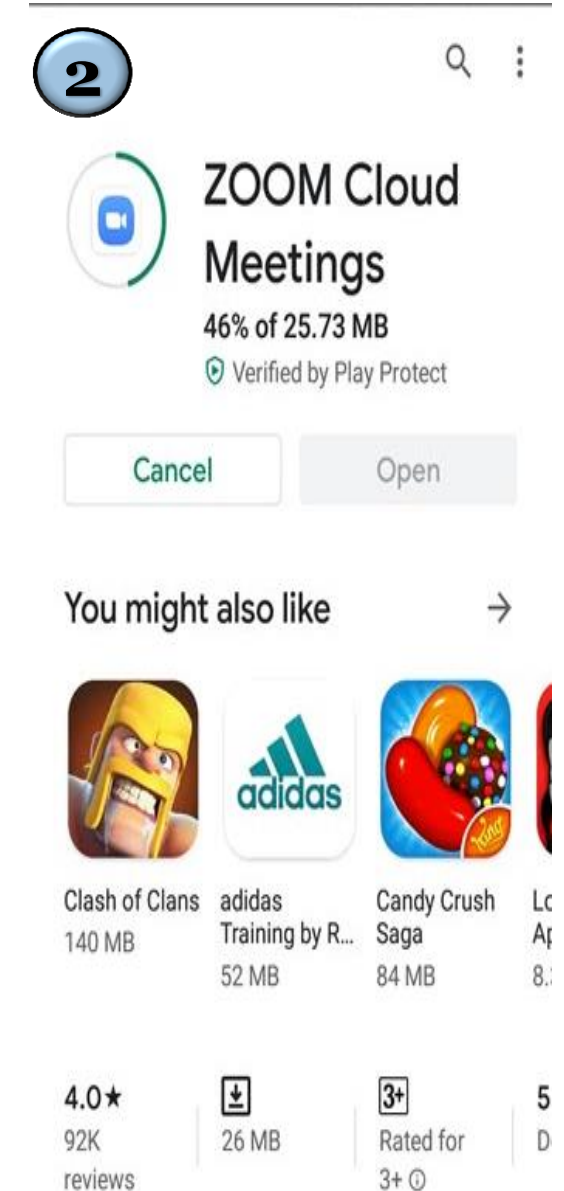
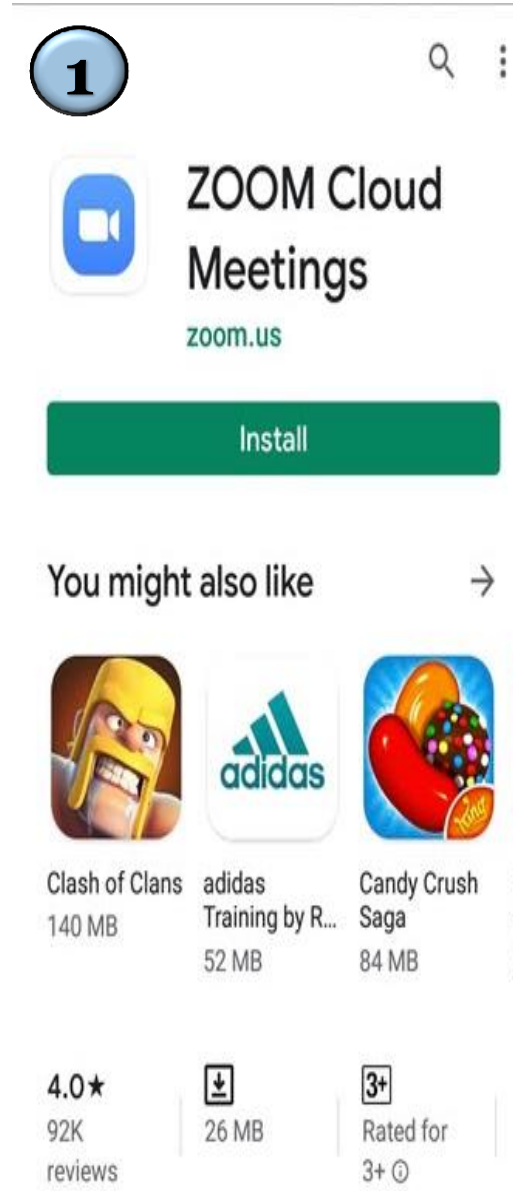
- Windows-style title bar with red, yellow, and green buttons.
- Section header: **Sign In** (black text) and [Sign Up Free](#) (blue text).
- Input fields: "Email" and "Password". The "Forgot?" link is located to the right of the password field.
- Checkboxes:  Keep me signed in.
- Buttons: A "Sign In" button is highlighted with a red border.
- Separator: A vertical line with the word "or" in the middle.
- SSO options: Three buttons for "Sign In with SSO", "Sign In with Google", and "Sign In with Facebook", each with its respective icon.
- Footer: A "< Back" link.

# How to Download Zoom on Your Mobile ?!





1. Open the Google Play Store on your **Android** device.
2. Search for **ZOOM** Cloud Meetings.
3. Locate and tap the entry by **zoom.us**.
4. Tap **Install**.
5. Read the permissions listing.
6. If the permissions listing is acceptable, tap **Accept**.
7. Allow the **installation** to complete.

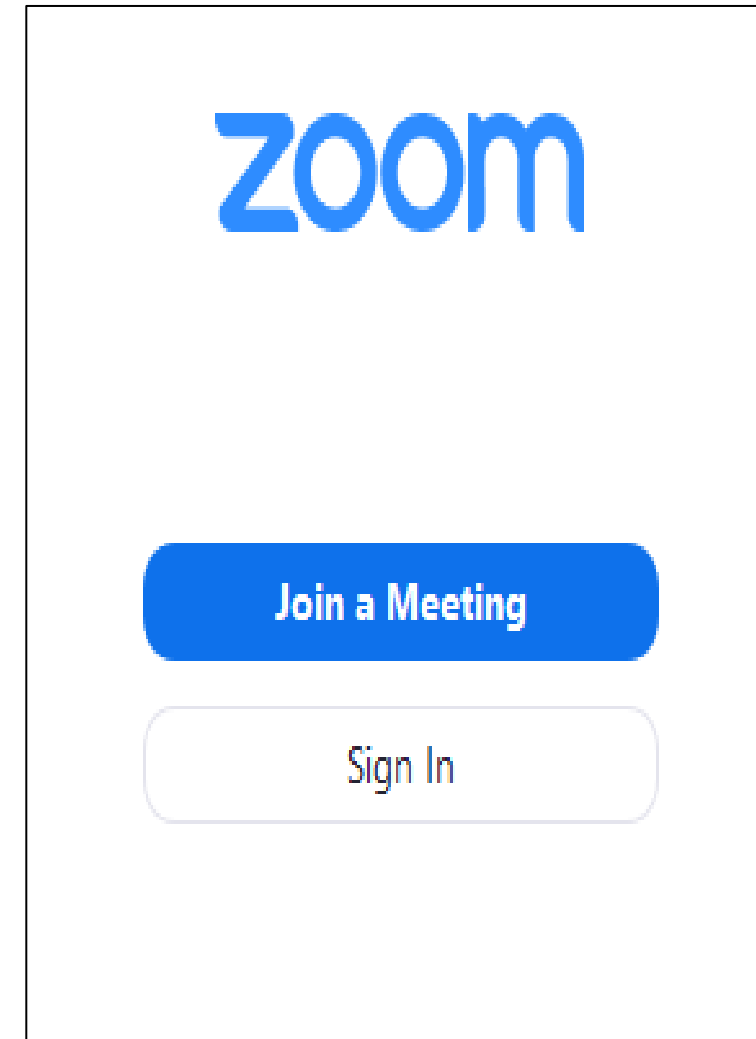
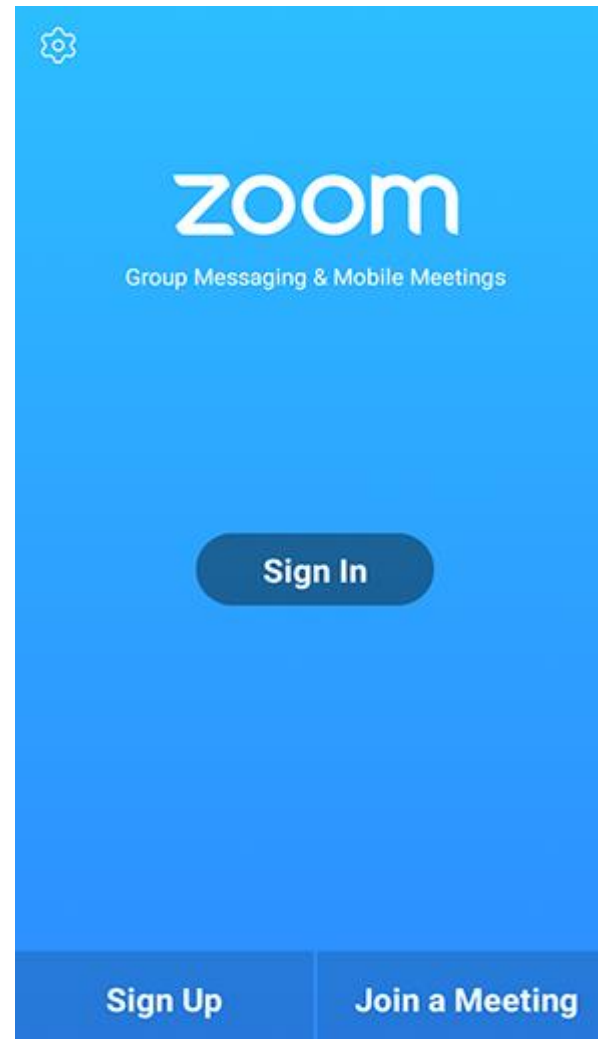




# Joining a Meeting Using The Zoom Web/Desktop Client/Mobile App

## Method 1 :

\* Open the Zoom desktop client or mobile app and If you are not signed in click on 'Join a Meeting' at the bottom of your screen.



\* You will see a dialogue box asking you to enter the relevant **meeting ID** ( YOU will find it in your Moodle account )

  zoom link 

Meeting ID: 825 2372 3497

\* Enter the relevant details ( your username and password ) to join a meeting on Zoom.

## Join a Meeting

Meeting ID or Personal Link Name

Grant MacLaren

Do not connect to audio

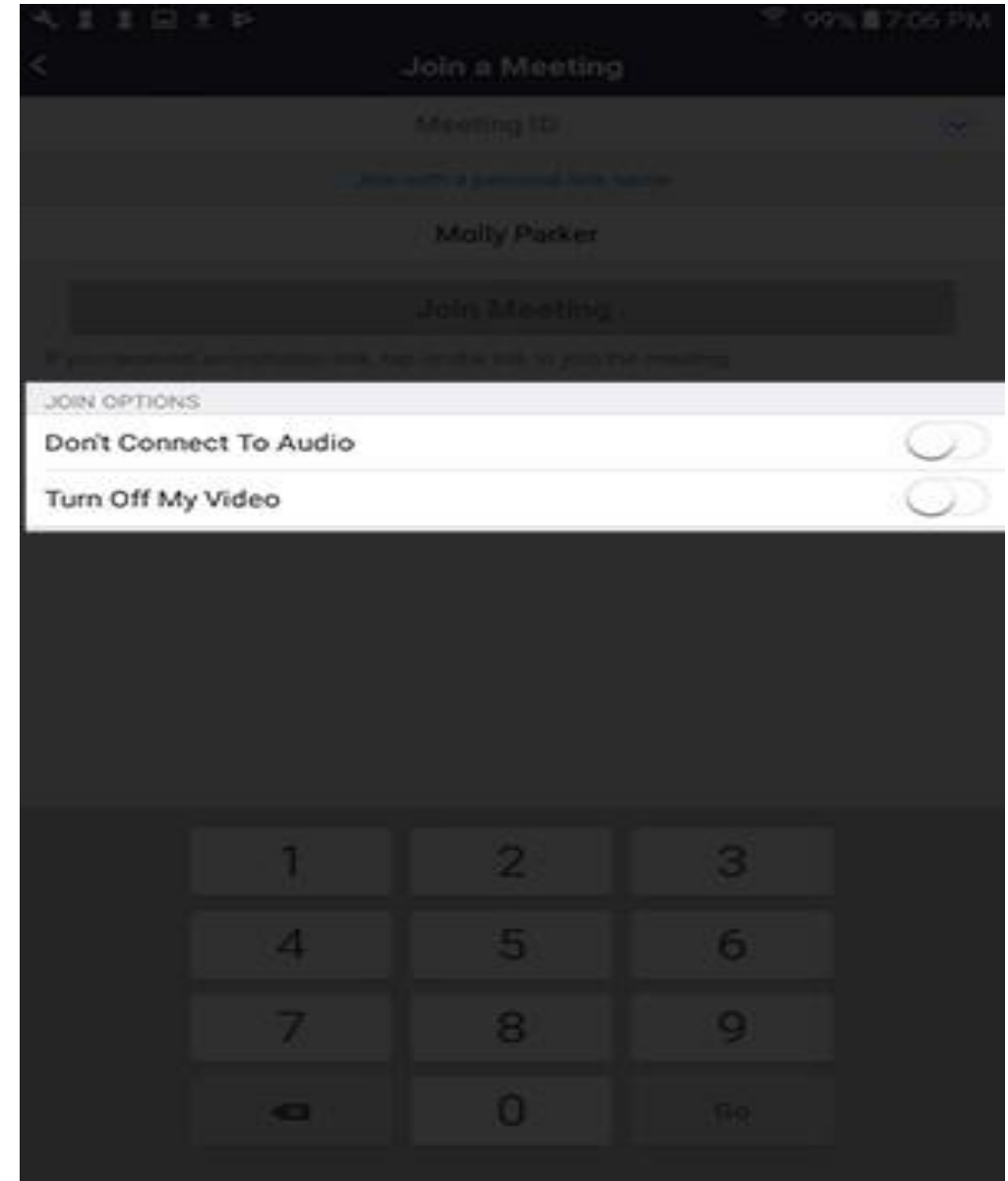
Turn off my video

Join

Cancel

The screenshot shows the Zoom mobile app interface for joining a meeting. At the top, the status bar shows 99% battery and 7:06 PM. The app header is 'Join a Meeting' with a back arrow. Below the header, there is a 'Meeting ID' field with a dropdown arrow. A blue link 'Join with a personal link name' is visible. The name 'Molly Parker' is displayed. A large grey 'Join Meeting' button is present. Below the button, a note says 'If you received an invitation link, tap on the link to join the meeting.' Under 'JOIN OPTIONS', there are two toggle switches: 'Don't Connect To Audio' and 'Turn Off My Video', both currently turned off. At the bottom, there is a numeric keypad with digits 1-9, 0, a backspace key, and a 'Go' key.

\* Mobile users can select whether they want to continue with only audio or video under the '**Join Meeting**' option.



\* Desktop users can enable and disable the video feed, and Mute and unmute the audio once you have connected with your host



# Joining a Meeting Using The Zoom Web/Desktop Client/Mobile App

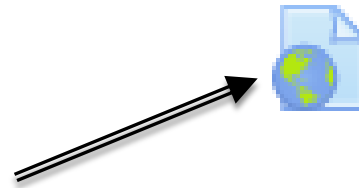
22

## Method 2 :

\* You can join a meeting by clicking on the link directly and it will take you to another page

- There's 3 choices :

- 1- lunch meeting
- 2- Download and run zoom
- 3- Join from your browser



zoom link

Meeting ID: 825 2372 3497

zoom

When system dialog prompts, click **Open Zoom Meetings**.

If you have Zoom Client installed, [launch meeting](#). Otherwise, [download and run Zoom](#).

If you cannot download or run the application, [join from your browser](#).

# 1- lunch meeting :

In case you have download the application

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When system dialog prompts, click **Open Zoom Meetings**.

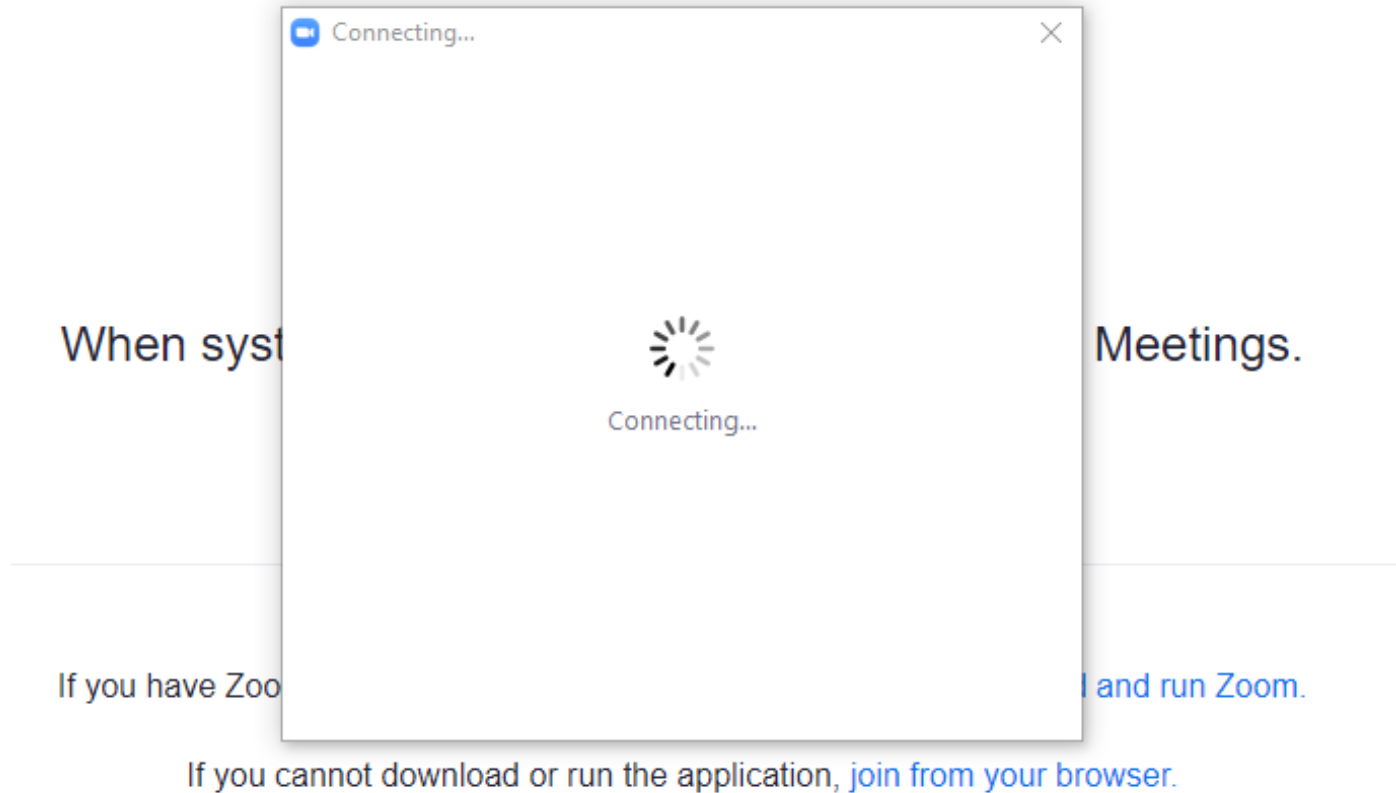
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1

If you have Zoom Client installed, [launch meeting](#). Otherwise, [download and run Zoom](#).

If you cannot download or run the application, [join from your browser](#).

\* Once you choose it , will takes you directly to the meeting





## 2-Downlod and run zoom :

In case you haven't download the application on your computer

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zoom

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When system dialog prompts, click **Open Zoom Meetings**.

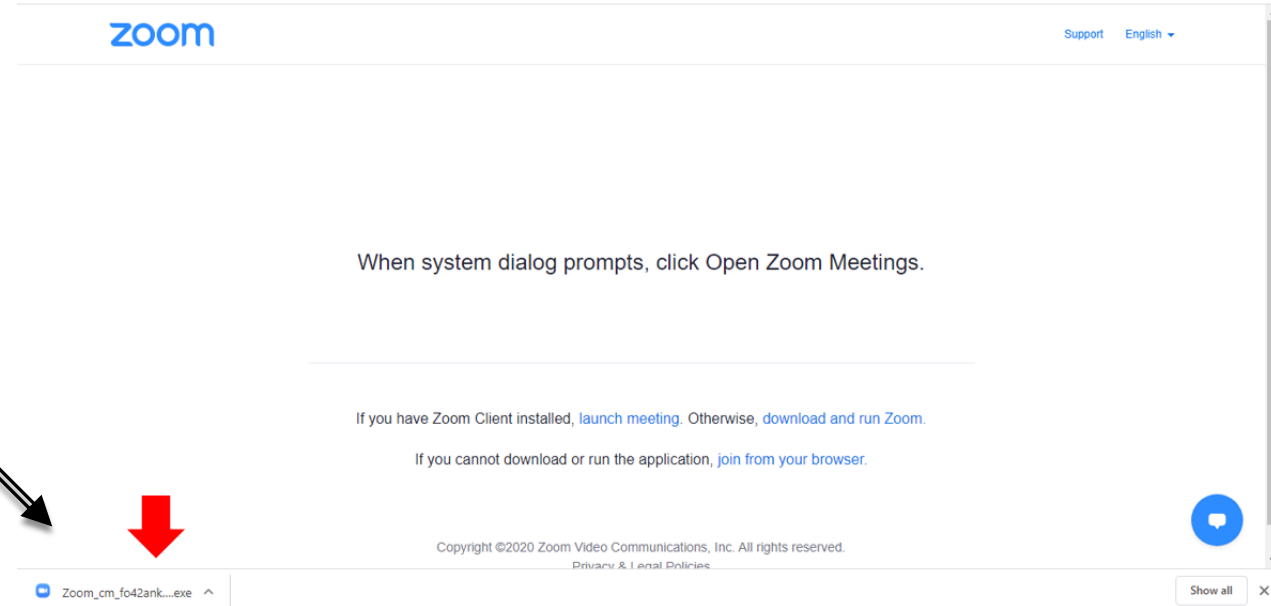
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2

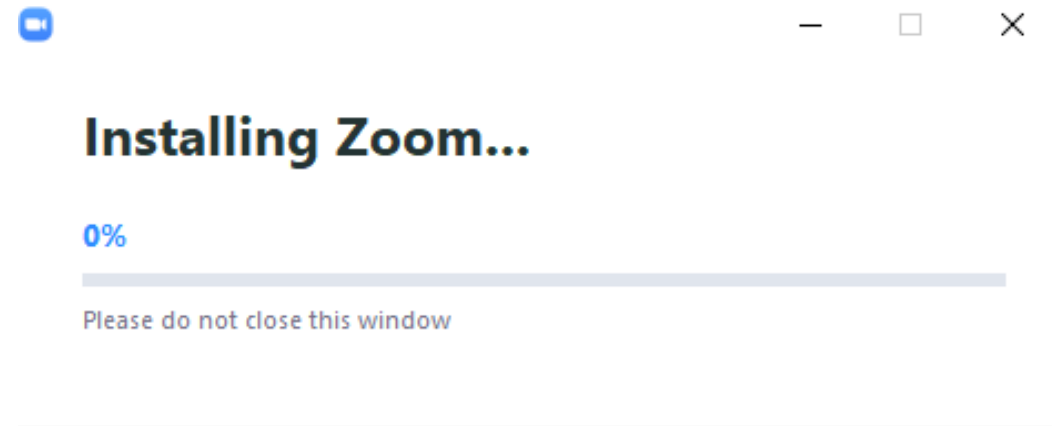
If you have Zoom Client installed, [launch meeting](#). Otherwise, [download and run Zoom](#).

If you cannot download or run the application, [join from your browser](#).

\* Click on the exe file



\*You will join the meeting in few second



# 3- Join from your browser

In case you can't download or run the application

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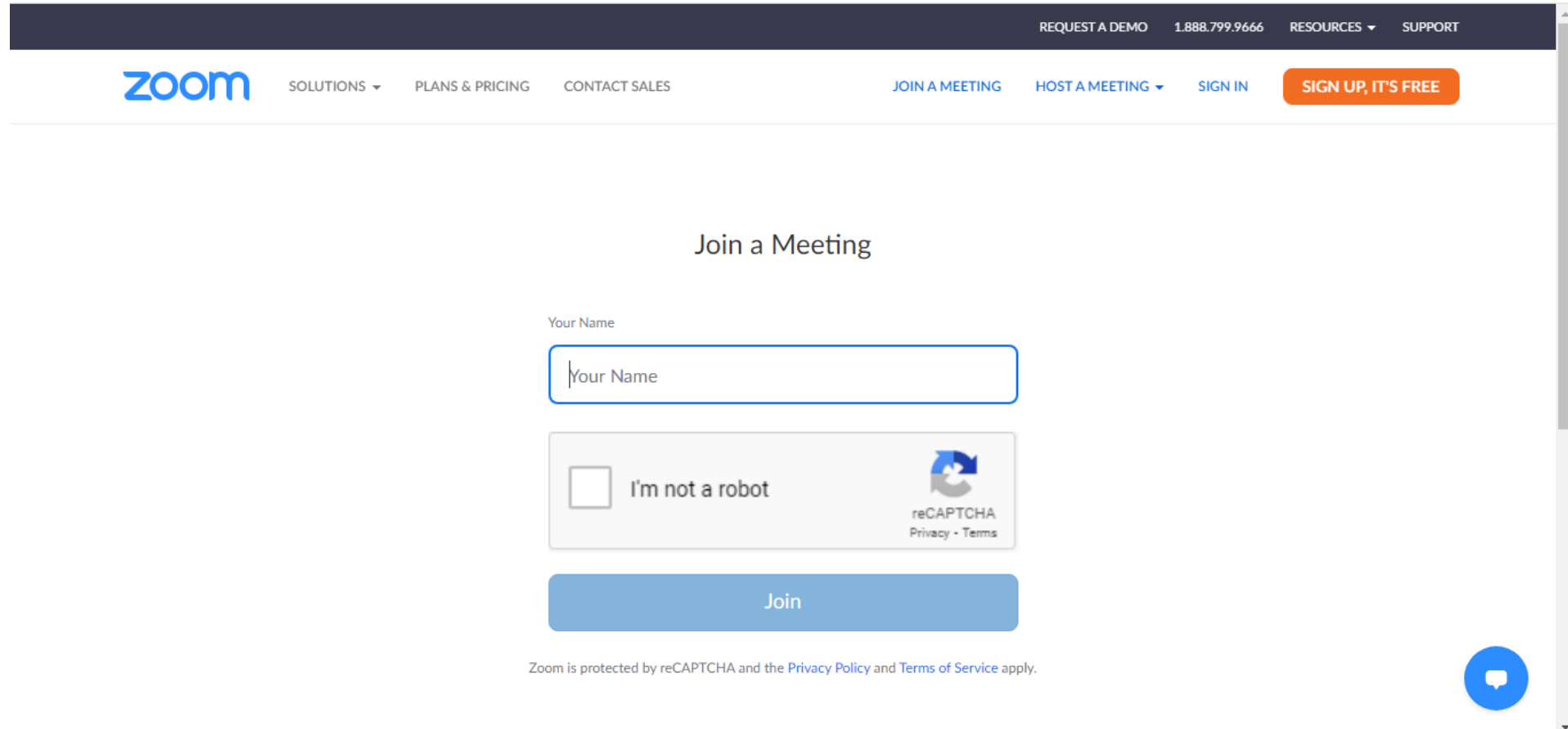
When system dialog prompts, click **Open Zoom Meetings**.

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If you have Zoom Client installed, [launch meeting](#). Otherwise, [download and run Zoom](#).

If you cannot download or run the application, [3](#), [join from your browser](#).

\* Next step you need to write your name then press Join



The screenshot shows the Zoom website's 'Join a Meeting' page. At the top, there is a dark navigation bar with links for 'REQUEST A DEMO', '1.888.799.9666', 'RESOURCES', and 'SUPPORT'. Below this is a white navigation bar with the Zoom logo, 'SOLUTIONS', 'PLANS & PRICING', 'CONTACT SALES', 'JOIN A MEETING', 'HOST A MEETING', 'SIGN IN', and a prominent orange 'SIGN UP, IT'S FREE' button. The main content area is titled 'Join a Meeting' and contains a form with the following elements: a text input field labeled 'Your Name' with the placeholder text 'Your Name'; a reCAPTCHA widget with the text 'I'm not a robot' and a 'reCAPTCHA Privacy - Terms' link; and a blue 'Join' button. At the bottom of the page, a small text line states 'Zoom is protected by reCAPTCHA and the Privacy Policy and Terms of Service apply.' A blue chat icon is visible in the bottom right corner.

REQUEST A DEMO 1.888.799.9666 RESOURCES SUPPORT

zoom SOLUTIONS PLANS & PRICING CONTACT SALES JOIN A MEETING HOST A MEETING SIGN IN SIGN UP, IT'S FREE

### Join a Meeting

Your Name

I'm not a robot reCAPTCHA Privacy - Terms

Join

Zoom is protected by reCAPTCHA and the Privacy Policy and Terms of Service apply.

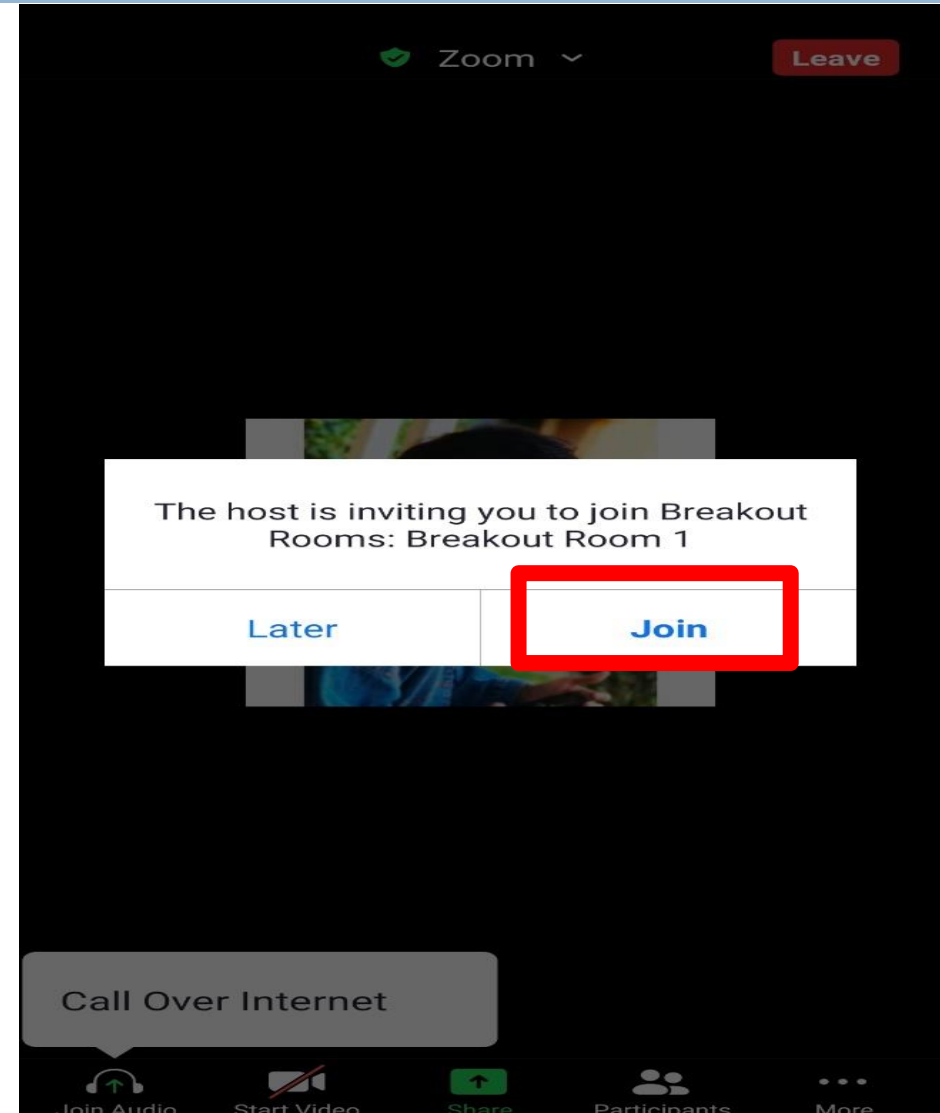
**Now You Should be  
Connected to The Meeting  
and you Will be Able to  
Communicate With All  
Members.**



# How to join a room during the meeting ?

30

If you haven't joined automatically you have to press join to the room



# Zoom Taskbar

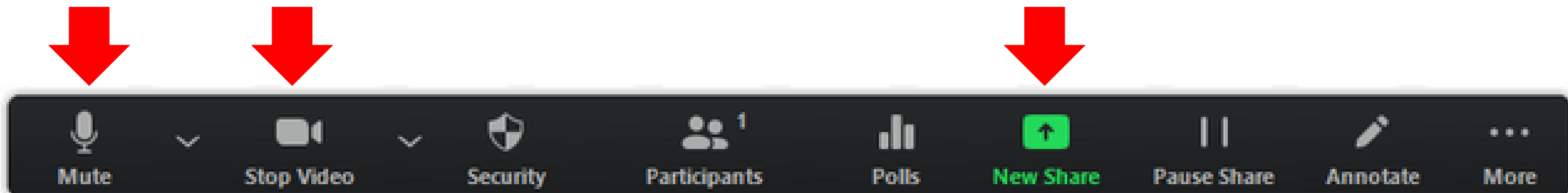
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3 Tools you need to know

1-Audio ( To mute and unmute yourself )

2-Video ( To turn on and turn off your camera )

3-share ( You can share with it your media )



# How to join with audio ?

32

1- If you joined the meeting with your PC a message pop-up on your screen , then choose Join with computer Audio

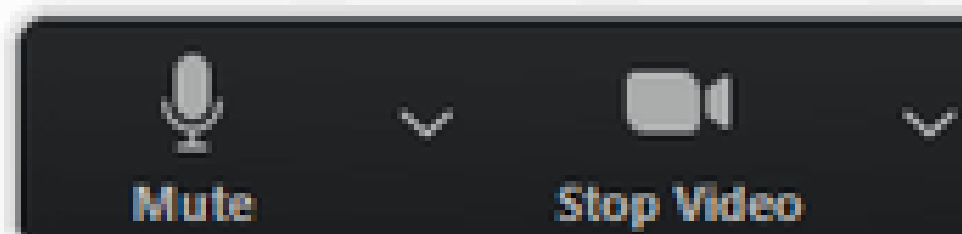
\* Also during the meeting you can mute your audio

Join Audio



Join with Computer Audio

Test Speaker and Microphone



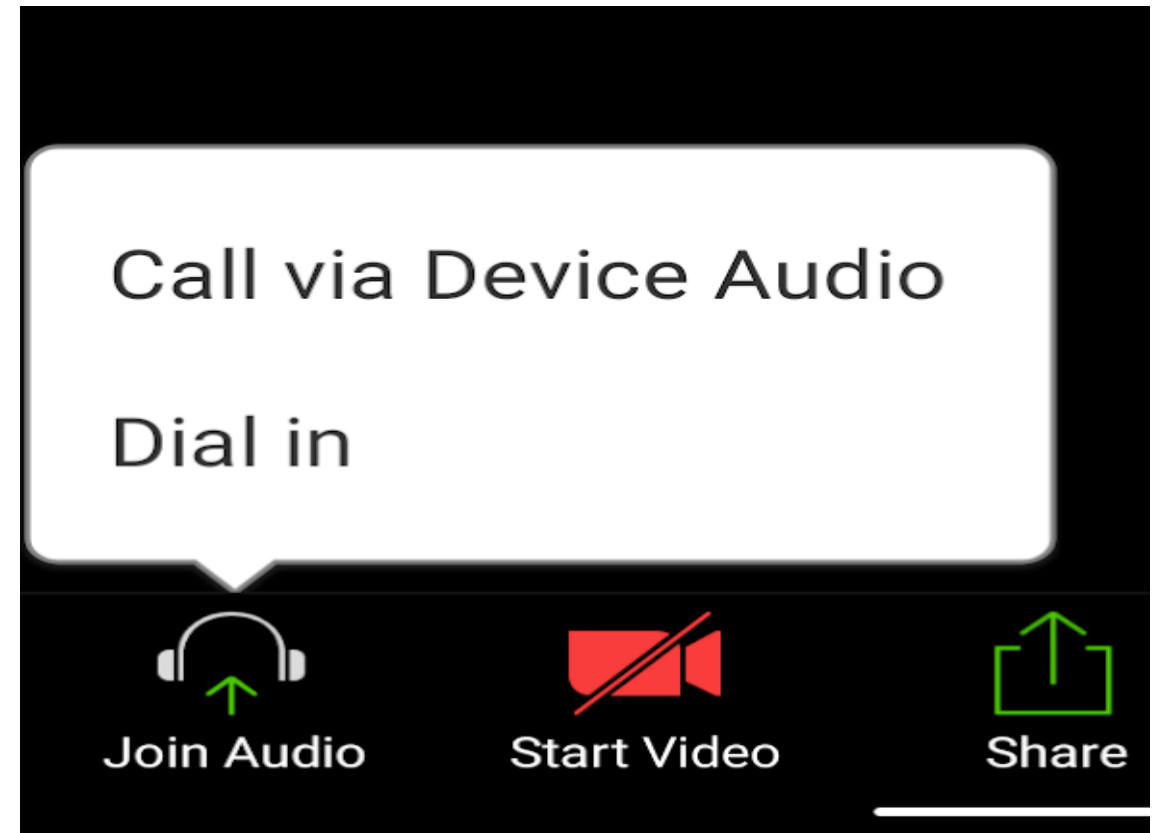
Automatically join audio by computer when joining a meeting



# How to join with audio ?

33

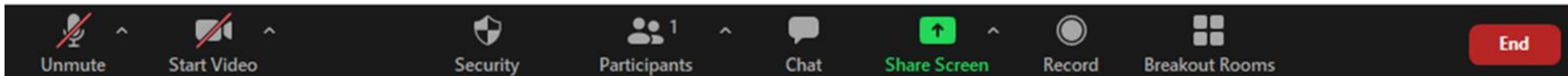
2- If you joined with your mobile choose call via Device Audio



# How to share your screen or content ?

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1- Click the **Share Screen** button located in your meeting controls.



# How to share your screen or content ?

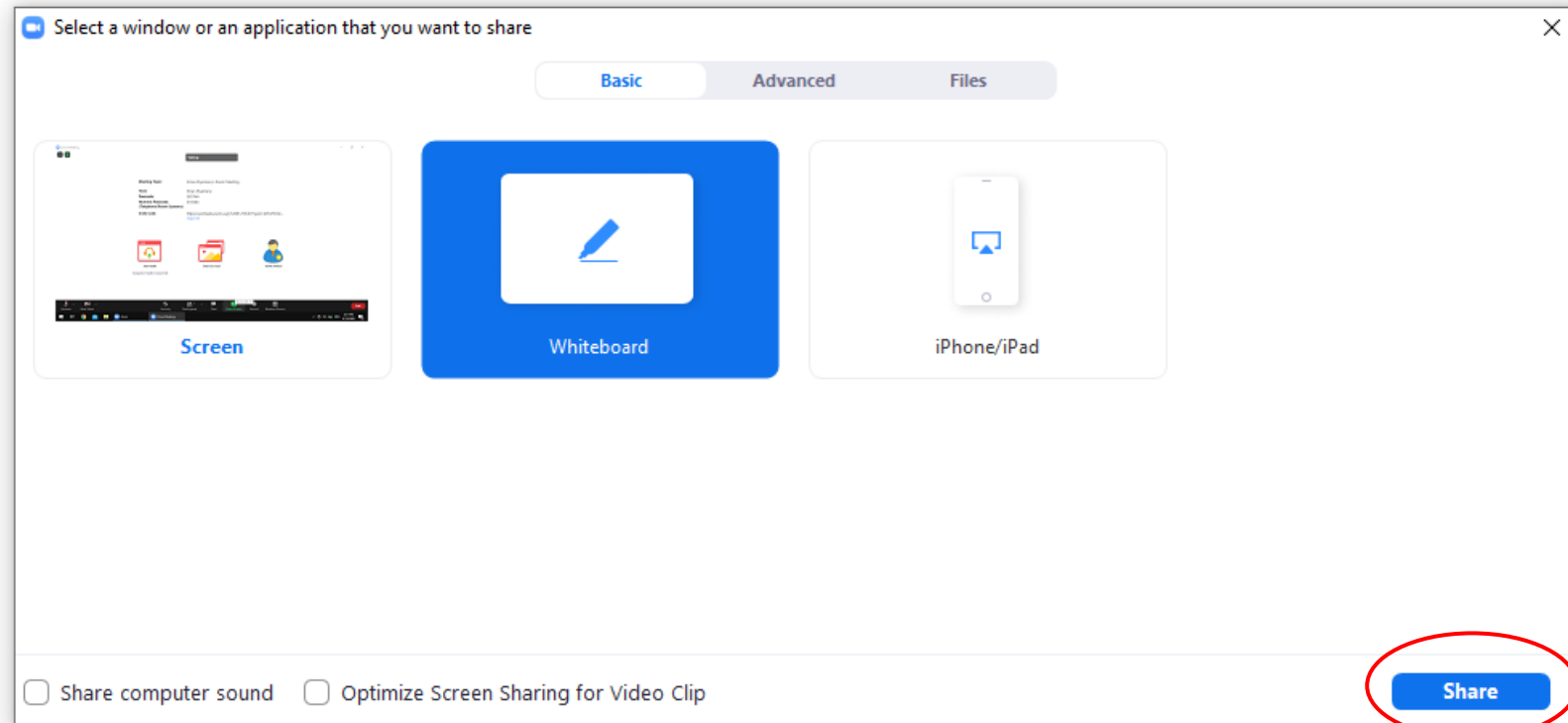
35

Select one of these screen share options

**Basic:** Share your entire desktop ( e.g. PowerPoint presentation ) whiteboard ( For spider shape drawing ) or iPhone/iPad screen

\* After choosing click **share**

\* Zoom will automatically switch to full screen to optimize the shared screen view.



# How to stop sharing your screen or content ?

36

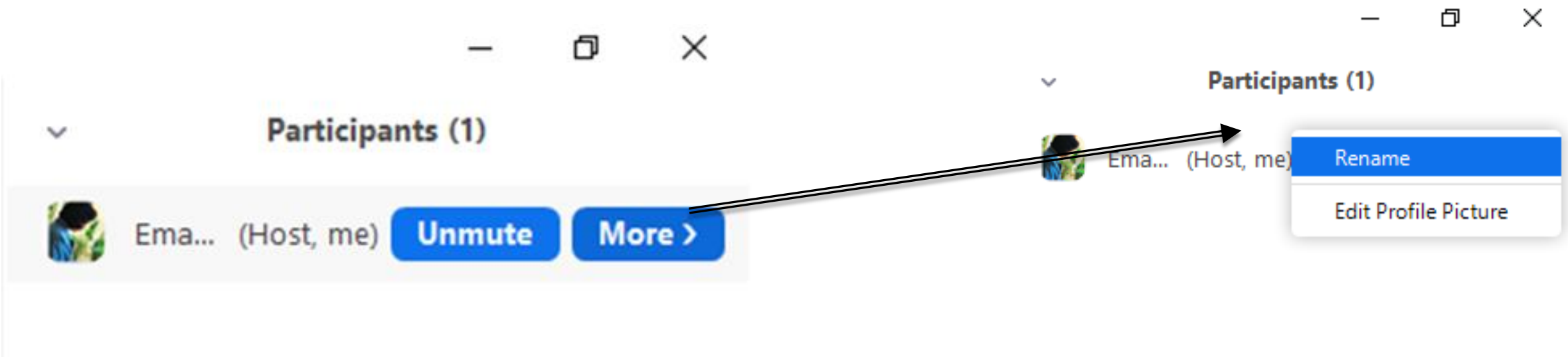
\* To stop screen sharing , click stop sharing in the top-right corner



# How to change your name !

37

You can simply change your name during the meeting by clicking on more and choose rename

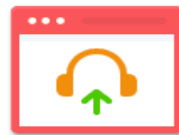


# How to end the meeting ?

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To end a meeting simply click on the end button in right corner of your zoom taskbar

<b>Meeting Topic:</b>	Eman Elyamany's Zoom Meeting
<b>Host:</b>	Eman Elyamany
<b>Passcode:</b>	8dBBNm
<b>Numeric Passcode: (Telephone/Room Systems)</b>	201828
<b>Invite Link:</b>	<a href="https://us04web.zoom.us/j/79538277642?pwd=Uml1VFNS...">https://us04web.zoom.us/j/79538277642?pwd=Uml1VFNS...</a> <a href="#">Copy Link</a>



Join Audio

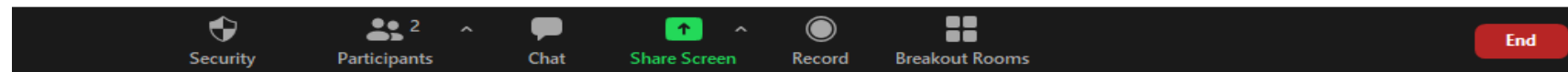
computer Audio Connected



Share Screen



Invite Others





That's it .